



# CREATIVE PLANNING

Title: **GASB Audit Senior**

Location: Kansas City/ Des Moines/ Waterloo/ Cedar Rapids/ Iowa City/ Omaha/ Minneapolis/ St. Cloud

## **JOB SUMMARY**

The **GASB Audit Senior** works to provide excellent audit preparation services in all Government client engagements, participates of engagement scheduling, and identifying areas of process improvement. They are focused on increasing technical skills and are active participants in firm initiatives. The GASB Audit Senior is responsible for executing the audit plan as developed by the GASB partner and GASB manager. They will be a contributing member and leader of audit engagements and the broader audit team. The GASB Audit Senior will perform test work, handle projects as assigned, and allow the GASB audit team to provide input on client financial statements, while fostering strong client relationships.

## **JOB DUTIES**

- Prepares basic and advanced work papers, including clear and concise written documentation; drafts reports including footnotes and management of required communication letters.
  - Keeps current on and applies basic accounting standards and education.
  - Effectively follows instruction and meets time budgets and deadlines for assigned areas, projects, and overall assignments.
  - Understands and adheres to client confidentiality standards, demonstrating awareness of firm's risk management policies and procedures, by identifying and referring ethical, independence and conflict issues to manager and/or partner.
  - Develops open and cordial oral and written communication with appropriate client personnel to facilitate good relations and exceptional client service, communicating with all levels within the client's organization, both orally and in writing.
  - Develops strong understanding of client's business to identify issues and provide constructive service suggestions.
  - Develops understanding of service offerings within, and across lines of service to identify opportunities to meet client's needs.
  - Be a resource for audit associates and interns. This may include technical training and providing feedback on client engagements.
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- Support the growth and professional development of yourself and your Creative Planning teammates by participating in company sponsored trainings, CPE courses, internal committees, and mentorship opportunities.
  - Actively participates in firmwide A&A L10 and related committees and teams.

## **REQUIRED EXPERIENCE / QUALIFICATIONS**

- A bachelor's degree in accounting or related field of study

- CPA certification in process preferred
- 2+ years of audit experience, GASB experience preferred
- Excellent interpersonal skills
- Strong written and verbal communication skills
- Strong analytical, teamwork and organizational skills
- Integrity, maturity, dependability, a positive attitude, and a strong work ethic
- PC proficiency, including spreadsheet, word processing and presentation software applications
- Analytical skills with high detail orientation
- Research and understand professional frameworks, standards, and guidance
- Technology and tools best practices including audit software
- Quality control
- Risk assessment, analysis, and management
- Measurement analysis and interpretation

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